

Marina Coast Water District

District Offices
11 Reservation Road
Marina, California

Special Board Meeting
December 29, 2015
4:30 p.m.

Draft Minutes

1. Call to Order:

President Gustafson called the meeting to order at 4:30 p.m. on December 29, 2015.

2. Roll Call:

Board Members Present:

Howard Gustafson – President
Peter Le – Vice President
Bill Lee
Tom Moore
Jan Shriner

Board Members Absent:

None

Staff Members Present:

Keith Van Der Maaten, General Manager
Roger Masuda, Legal Counsel
Brian True, Capital Projects Manager
Paula Riso, Executive Assistant/Clerk to the Board

Audience Members:

None.

3. Pledge of Allegiance:

President Gustafson led everyone present in the pledge of allegiance.

4. Election of Board President and Vice President:

Director Moore made a motion to elect Director Gustafson as President. Director Lee seconded the motion.

Director Le made a substitute motion to elect Director Moore as President and Director Shriner as Vice President. Director Shriner seconded the motion. The substitute motion failed.

Agenda Item 4 (continued):

Director Shriner	-	Yes	Vice President Le	-	Yes
Director Moore	-	No	President Gustafson	-	No
Director Lee	-	No			

Director Shriner made a substitute motion to elect Director Lee as President. Director Le seconded the motion. The substitute motion failed.

Director Shriner	-	Yes	Vice President Le	-	Yes
Director Moore	-	No	President Gustafson	-	No
Director Lee	-	No			

Director Shriner made a substitute motion to elect herself, Director Shriner, as President. Director Le seconded the motion. The substitute motion failed.

Director Shriner	-	Yes	Vice President Le	-	Yes
Director Moore	-	No	President Gustafson	-	No
Director Lee	-	No			

The original motion to elect Director Gustafson as President was passed.

Director Shriner	-	Abstained	Vice President Le	-	No
Director Moore	-	Yes	President Gustafson	-	Yes
Director Lee	-	Yes			

Director Shriner made a motion to elect Director Moore as Vice President. President Gustafson seconded the motion. The motion was passed.

Director Shriner	-	Yes	Vice President Le	-	Yes
Director Moore	-	Yes	President Gustafson	-	Yes
Director Lee	-	Yes			

5. Oral Communications:

None.

6. Consent Calendar:

Vice President Moore made a motion to approve the Consent Calendar consisting of the following items:

- A) Receive and File the Check Register for the Month of November 2015
- B) Approve the Draft Minutes of the Regular Board Meeting of December 7, 2015
- C) Approve the Draft Minutes of the Special Board Meeting of December 1, 2015

Agenda Item 6 (continued):

Director Shriner seconded the motion. The motion was passed.

Director Shriner	-	Yes	Vice President Moore	-	Yes
Director Le	-	Abstained	President Gustafson	-	Yes
Director Lee	-	Yes			

7. Action Item:

- A. Discussion and Possible Action to Adopt Resolution No. 2015-63 for a Professional Services Agreement with The Covello Group, Inc. for the Reservation Road Siphon Remediation Project Inspection Services:

Mr. Keith Van Der Maaten, General Manager, introduced this item.

Following discussion, Vice President Moore made a motion to adopt Resolution No. 2015-63 to approve a Professional Services Agreement with The Covello Group, Inc. for the Reservation Road Siphon Remediation Project Inspection Services. Director Shriner seconded the motion. The motion was passed.

Director Shriner	-	Yes	Vice President Moore	-	Yes
Director Le	-	Yes	President Gustafson	-	Yes
Director Lee	-	Yes			

- B. Discussion and Possible Action to Approve the Proposed Regular Board Meeting Dates for 2016:

Mr. Van Der Maaten introduced this item.

Vice President Moore made a motion to approve the proposed regular Board meeting dates for 2016. Director Shriner seconded the motion. Director Le asked if the meetings could start at 6:00 p.m. President Gustafson stated that if the agenda items warrant it, certain meetings could be scheduled for 6:00 p.m. The motion was passed.

Director Shriner	-	Yes	Vice President Le	-	No
Director Moore	-	Yes	President Gustafson	-	Yes
Director Lee	-	Yes			

8. Staff Report:

- A. Receive 3rd Quarter 2015 Ord Community Water Consumption and Sewer Flow Report:

Mr. Van Der Maaten introduced this item. The Board asked clarifying questions.

9. Director's Comments and Reports on Meetings:

- A. Receive a Report on Vice President Le's Attendance at the December 2015 ACWA Conference in Ontario, CA:

The Board received the report.

Director Shriner, Vice President Moore, and President Gustafson made comments.

10. Adjournment:

The meeting was adjourned at 5:02 p.m.

APPROVED:

Howard Gustafson, President

ATTEST:

Paula Riso, Deputy Secretary